



El Paso County Clerk & Recorder For the Record

October 2003

Volume 3, Issue 4

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A Message From Your Clerk & Recorder...

NEW MANAGER: We are pleased to announce that **Sandra J. (Sandy) Hook** has joined our staff as Manager of the Recording Department. She is a business professional with strong skills in management, supervision and financial analysis supported by an educational background in psychology and organizational counseling. She replaces **Nancy Bass**, who has served as Acting Manager since August 2001. Nancy continues to serve as Administrative Chief Deputy for the Clerk & Recorder's office.

THANKS and GOOD LUCK: Many thanks to **Melissa Combs** who is leaving our office to join the El Paso County Human Resources staff. Melissa joined our staff in 1996 and has served as Assistant Unit Manager in the Recording Department for the past two years. **Jimmie Van Buskirk** has been selected as Assistant Unit Manager, Recording Department.

VOTER RECORDS ON INTERNET: New, easier Voter Records are now available on the Internet. The site is more user-friendly and requires fewer fields. The site includes precinct maps, directions to polling places, and notifies voters if their record needs to be updated due to an address change. You can access this information through: <http://car.elpasoco.com/VotrRegQuery.asp>.

DRIVER'S LICENSE UPDATE: You may renew your license at the one remaining State office in El Paso County (on Austin Bluffs Blvd.) **OR** at our Chapel Hills office which is open from 7:00 a.m.-4:30 p.m., Monday through Friday. We have been working with the Colorado Department of Revenue to expand these services to our other offices but the process has been delayed at the State level.



Have a great fall!

Bob Balink

Election Department

The upcoming November 4th Coordinated Election is an important one for the citizens of El Paso County. Electors will have the opportunity to vote on school board members as well as tax questions for local jurisdictions, school districts, and other special districts with issues on the ballot.

The registration deadline for voting in the Coordinated Election is **October 6, 2003**. Anyone interested in registering to vote may do so either in person at any one of our office locations, any City/Town Clerk office, any Colorado Driver's License office, and some public assistance agencies or by completing a mail-in registration form. The form is available online at: <http://car.elpasoco.com/elevoterreg.asp>.

To be eligible to register to vote, you must be a citizen of the United States; be eighteen years of age or older on the date of the election; and have resided in this state and the precinct in which you intend to register and vote thirty (30) days prior to the election.

Due to new Federal Legislation, proper identification is required when registering to vote, during early voting, and voting at your polling place. Applicants must provide a

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Locations:

Downtown Office

200 S Cascade Ave
Colorado Springs, CO 80903
8:00am - 5:00pm
Motor Vehicle
7:00am - 4:30pm
weekdays, except holidays

Chapel Hills Office

Chapel Hills Mall
(On North side between
JC Penney & Mervyn's)
7:00am-4:30pm
weekdays, except holidays

Widefield Office

115 Fontaine Boulevard
Widefield, CO
7:00am-4:30pm
weekdays, except holidays

Phone:

(719) 520-6216 Administration
(719) 520-6200 Recording
(719) 520-6240 Motor Vehicle
(719) 575-8683 Elections
(719) 520-6286 TDD

Fax:

(719) 520-6212 Administration
(719) 520-6230 Recording
(719) 520-6239 Motor Vehicle
(719) 520-7327 Election

E-mail:

carweb@elpasoco.com

Clerk and Recorder

Website:

<http://car.elpasoco.com/>

Additions or deletions to our distribution list may be made by contacting Angie Leath at (719) 520-6216 or via email at angelaleath@elpasoco.com.

Comments or suggestions for future content are always welcome. Please contact the editor at (719) 520-6216.

Angie Leath, Editor
angelaleath@elpasoco.com

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valid Colorado driver's license or identification card issued by the Department of Revenue. If you are registered to vote for the first time in Colorado by mail, a copy of your ID is required to be submitted with your absentee ballot. For additional information, please call 520-6226.

Other election dates/deadlines:

October 20-31, 2003 (Monday-Fridays only)

Early voting at three Clerk & Recorder offices

October 28, 2003 (Tuesday)

Last day to request an Absentee Ballot to be mailed

October 31, 2003 (Friday)

Last day to request and pick-up an Absentee Ballot

Visit our website at: <http://car.elpasoco.com/elemain.asp> or contact the Election Department at 575-VOTE (8683) for further information.

Motor Vehicle Department

Avoid wait times at the end of the month! We would like to remind everyone that your license plates may be renewed by mail. There is a 30-day grace period on all renewals. For example, if your plates expire in October, you do not have to renew until the end of November. There is limited staff at all offices until 8:30 a.m. due to extended work hours. Please note wait times are typically longer the last few days of the month.

Anyone interested in a specific specialty plate is welcome to contact our Motor Vehicle Department to verify availability; however, we are currently out of the following specialty plates: Adams State, Air Force Academy, Always Buy Colorado, Fort Lewis, Korean War (motorcycle), Mesa State, Metro State, Olympic Committee, Regis University, University of Southern Colorado, and Western State plate styles.

For more information, please contact our Motor Vehicle Department at 520-6240.

Recording Department

Recording fees of \$866,003.72 were collected during the month of July, posting a record month, up over 100% from July 2002. We appreciate the patience the public has afforded us during this time of escalating workload. To help improve our processing time, the Recording Department is making plans to pilot test a new recording system. This would replace our current system that has been in place approximately 20 years.

As always, we encourage anyone with questions or concerns to contact our Recording Department at (719) 520-6208 or via email at recweb@elpasoco.com.

Did You Know?

You may apply for an Absentee Ballot for the upcoming Coordinated Election. You may complete an application at our office or on our website at <http://car.elpasoco.com/elemain.asp>. You may also write a letter to the Election Department, 200 S. Cascade Ave, Colorado Springs, CO 80903. When sending in a written request, please include your name, residence address, date of birth, social security number (or the last four digits), and the address where you would like us to mail your Absentee Ballot (*the deadline for us to mail one to you is October 28th*).

Miscellaneous News

We take pride in our staff and would like to take a moment to acknowledge special events and achievements.

Celebrating service anniversaries are: Stan Bestol (19), Yvonne Farquhar (16), Joan Gustin (15), Shirley Marshall (14), Janet Auge (13), Lynda Rosenwinkel (12), Joyce Stephenson (11), Maria Serrano (8), Renee Smit (7), Janice Littlefield (3), Carol Mulnix (3), Thomas Andreas (2), and Karen Williams (2). We greatly appreciate their hard work and dedication on behalf of the citizens of El Paso County.