



***EL PASO COUNTY, COLORADO***

***OFFICE OF THE COUNTY CLERK AND RECORDER***

**2005 ELECTION CALENDAR**

***November 1, 2005  
Coordinated Election***

**NOTICE**

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07/01/05

# ELECTION CALENDAR FOR COORDINATED ELECTION NOVEMBER 1, 2005

Created 4/29/05, Revised 07/01/05

Timeline with critical dates for school election officials, municipal election officials and special district ballot questions.

DATE	EVENT/ACTION	CITATION
<b>January 1, 2005</b>	<b>ABSENTEE BALLOT</b> Earliest day to apply for an absentee ballot for the November 1, 2005 Coordinated Election. (Exception for absent uniformed services elector, a non-resident overseas elector, or a resident overseas elector, as defined in section 1-2-208)	CRS 1-8-104 (3); 1-8-103.5(1.5)
<b>January 12, 2005</b>	<b>GENERAL ASSEMBLY</b> – 2005 Regular Session Convenes	Art. V, Sect. 7, CO Constitution
<b>January 14, 2005</b>	<b>HONORARIA FILING</b> Last day for office holders to file gifts & honoraria reports for all public office holders and judges.	CRS 24-6-203(2)
<b>January 31, 2005</b>	<b>LIST TO PARTIES</b> The County Clerk and Recorder shall furnish to the county chairpersons of the two major political parties a list containing the names, addresses, precinct numbers, and party affiliation of the electors whose names were canceled from the registration record ( no later than ninety days following any general election.) Also as soon as practicable after a general election, the clerk shall transmit to the Secretary of State a list of the canceled voters in the accepted media format.	CRS 1-2-605 (8); (9)
<b>April 1, 2005</b>	<b>PRECINCT LIST TO COUNTY</b> County precinct list sent to County Clerk and Recorders for verification of information.	SOS Policy
<b>May 6, 2005</b>	<b>DRAFT DEADLINE TO TITLE BOARD</b> Deadline for submitting draft to title board for initiatives to be voted on in 2005. (12 days before the last Title Board Hearing.) – by 3 P.M.	CRS 1-40-106(1)
<b>May 12, 2005</b>	<b>SESSION ADJOURNS</b> Adjournment of the regular session of the General Assembly. (Regular sessions shall not exceed 120 calendar days.)	Art. V, Sect. 7, CO Constitution
<b>June 1, 2005</b>	<b>NOTIFICATION OF LOSS OF STATUS</b> Last day for the Secretary of State to notify County Clerks of qualified political organizations’ loss of qualified status.  <b>JUDGE APPOINTMENT –</b> Last day for County Clerk to send notices of appointment to election judges. Each person appointed as an election judge shall file an acceptance form within 7 days after the certification and acceptance form are mailed.	SOS Rule 3.8  CRS 1-6-104(1); 1-6-106(3)
<b>July 11, 2005</b>	<b>UPDATED ELECTION LAWS</b> No later than 60 days after the adjournment of the General Assembly, the Secretary of State shall transmit updated election laws to the counties.	CRS 1-108(1)
<b>July 18-22, 2005</b>	<b>MASTER LIST OF VOTERS</b>	SOS Policy

DATE	EVENT/ACTION	CITATION
	Counties may be asked to transmit a master of the county voter registration file early, if initiative petitions are scheduled to be filed with the Secretary of State.	
<b>July 22, 2005</b> (100 days before the election)	<b>POLITICAL SUBDIVISION</b> Last day for political subdivisions that have taken formal action to participate in the Coordinated Election to notify the County Clerk. School districts must participate in the form of the election chosen by the County Clerk.	CRS 1-7-116(5); 1-1-106(5)
<b>August 1, 2005</b>	<b>INITIATIVE PETITION DEADLINE</b> Last day to file an initiative petition with the Secretary of State for the 2005 Coordinated Election, no later than 3:00 P.M. (At least 3 months before the Coordinated Election.) <b>ADDENDUM TO INITIATIVE</b> Last day to file an addendum to a previously filed initiative petition which has been deemed insufficient. (Within 15 days after determination of insufficiency, but no later than 3:00 P.M. at least 3 months before the election.)	CRS 1-40-108; Art V, Sec. 1(2)  CRS 1-40-117; Art. V, Sec. 1(2)
<b>August 2, 2005</b>	<b>MUNICIPAL NOMINATING PETITIONS</b> Earliest day a municipal candidate can circulate and have signed a nominating petition. (91 days prior to the election.) Petitions are filed with the municipal clerk.	CRS 1-4-805
<b>August 3, 2005</b>	<b>POLLING PLACE FOR COORDINATED ELECTION</b> County clerk and recorder after consultation with the other designated election officials of each political subdivision participating in the election, shall assure that one polling place be designated to allow an elector to vote for all ballot issues, ballot questions, and candidates voted on the same date (90 days before the election).  <b>No petition shall be circulated prior to the call for nominations being published, or 90 days before the election, whichever occurs first.</b>	CRS 1-5-102.5; Rule 7.4
<b>August 22, 2005</b> (No later than the 71 <sup>st</sup> day prior to the date of the election)	<b>NOMINATION PETITION DEADLINE-MUNICIPAL CANDIDATES</b> Last day to file municipal candidate nominating petitions with the municipal clerk.	CRS 1-4-805
<b>August 23, 2005</b> (No later than 70 days before the election)	<b>INTERGOVERNMENTAL AGREEMENT</b> - Last day municipalities, special districts, school districts or other entities may sign an intergovernmental agreement with the County Clerk and Recorder to conduct the election in each county or counties in which the district is located.	CRS 1-7-116(2)
<b>August 26, 2005</b> (Before the 67 <sup>th</sup> day before the election)	<b>AMEND NOMINATING PETITION-MUNICIPAL CANDIDATES</b> The petition may be amended to correct or replace signatures that the clerk finds are not in apparent conformity with the requirements of the municipal election code.	CRS 1-4-805
<b>August 26, 2005</b> (No later than 67 days before the election)	<b>NOMINATION PETITION DEADLINE-SCHOOL BOARD DIRECTORS</b> Last day to file School Board Director candidates nomination petitions and written notice of intent to be a candidate with the designated	CRS 1-4-803(2) CRS 22-31-107(2)

DATE	EVENT/ACTION	CITATION
	election official.	
<b>August 29, 2005</b> (Close of business on the 64 <sup>th</sup> day before the election)	<b>WRITE -IN CANDIDATES</b> Last day to file an Affidavit of Intent to run as a Write-In Candidate for a non-partisan election. If the election is to be coordinated by the county clerk and recorder, the designated election official shall forward a copy of the affidavit of intent to the coordinated election official.	CRS 1-4-1102 (2)
<b>August 30, 2005</b> (Close of business on the 63 <sup>rd</sup> day before the election)	<b>CANCELLATION DEADLINE-NONPARTISAN CANDIDATES</b> A non-partisan election may be canceled if there is no contest, including candidates filing write-in candidate affidavits. The designated election official may cancel the election if instructed by resolution of the board of education and declare the candidates to be elected. No election can be canceled in part.	CRS 1-5-208 (1.5) (3) (4)
<b>August 31, 2005</b> (No more than 30 calendar days)	<b>STATEMENT OF PETITION SUFFICIENCY/ INSUFFICIENCY</b> Last day for the Secretary of State to issue statements of sufficiency or insufficiency and make petitions available to the public if they were filed on the last filing day for the 2005 Coordinated Election.	CRS 1-40-116(2); Art. V, Sec 1(2)
<b>September 2, 2005</b> (No later than 60 days prior to the election)	<b>BALLOT ORDER-NONPARTISAN ELECTIONS</b> Last day for the arrangement of the names to be established by lot. The designated election official shall notify the candidates of the time and place of the lot drawing for the ballot.	CRS 1-5-406 CRS 1-1-106(5)
<b>September 2, 2005</b> (No later than 60 days before any election)	<b>CERTIFY BALLOT CONTENT – PARTICIPATING ENTITIES</b> The designated election official of the municipality, special district or the school district shall certify the ballot content to the County Clerk. Such certification shall be delivered to the county clerk and recorder of each county that has territory within the political subdivision if the election is coordinated with the clerk and recorder. The ballot content shall include the name and office of each candidate and any ballot issue(s) to be voted on. (Unless IGA specifies something different.)	CRS 1-5-203 (3)(a)
<b>September 2, 2005</b> (No later than 57 days before any election) *57 days before the election falls on September 5 which is Labor Day, therefore it is moved up to September 2	<b>CERTIFY BALLOT CONTENT - SOS</b> The Secretary of State shall certify the order of the ballot and ballot content with respect to such ballot issues or ballot questions to the county clerk and recorder of each county.	CRS 1-5-203 (1); 1-1-106(5)
<b>September 7, 2005</b> (No later than 55 days before the election)	<b>MAIL BALLOT PLAN DUE</b> Last day to notify SOS and submit plan for Mail Ballot Election. SOS must approve/disapprove within 15 days of receipt.	CRS 1-7.5-105(1) Rule 6.2.2
<b>September 16, 2005</b> (Friday before the 45 <sup>th</sup> day before the election)  (No later than 45 days before the regular election)	<b>COMMENTS FOR TABOR NOTICE</b> Last day to file written comments for and against (pro and con) a ballot issue with the designated election official in order to be included in the ballot issue mailing.  <b>APPOINTMENT OF ELECTION JUDGES (Not coordinated by the County Clerk and Recorder)</b> The governing body with authority to call elections shall appoint election judges for the district.  <b>ALTERNATE BALLOT COUNT</b>	Colorado Constitution, Art X, Sec. 20 (3)(b)(v); CRS 1-7-901(4)  CRS 1-6-105(1), 1-1-106 (5)

DATE	EVENT/ACTION	CITATION
(No later than 45 days before the election)	Final day Secretary of State to approve alternate method of ballot count.	CRS 1-7-603; 1-1-106(5)
<b>September 18, 2005</b>	<p><b>LEGISLATIVE COUNCIL NOTICE</b> Last day for Legislative Council to publish the title and text of statewide ballot measures in every legal newspaper. (At least fifteen days prior to the final date of voter registration for the election.)</p>	CRS 1-40-124(1); Art. V, Sec 1(7.3)
<b>September 19, 2005</b> (43 days before the election)	<p><b>SUMMARY OF TABOR COMMENTS</b> For referred measures, the designated election official shall summarize the filed comments in favor of and in opposition to the ballot issue for the ballot issue notice.</p> <p>If no comments are filed in opposition to or in support of a ballot issue, the designated election official shall not prepare any summaries and shall state substantially the following in the ballot issue notice where the summary or summaries would appear: "No comments were filed by the constitutional deadline."</p>	CRS 1-7-903 (1) (4)
<b>September 20, 2005</b> (No later than 42 days before the election)	<p><b>TRANSMITTAL OF TABOR NOTICE</b> Final day for the designated election official to deliver to the County Clerk and Recorder the full text of any required ballot issue notice.</p>	CRS 1-7-904
<b>September 22, 2005</b> (40 days before the election)  (No later than the 40 <sup>th</sup> day preceding the election)	<p><b>APPROVAL OR DISAPPROVAL OF THE MAIL BALLOT PLAN</b> Last day for Secretary of State to give written approval or disapproval of a submitted mail ballot plan.(15 days from receipt of plan)</p> <p><b>REGISTRATION RECORDS-NONPARTISAN ELECTION</b> The designated election official shall order the registration records from the County Clerk and Recorder.</p> <p><b>LIST OF PROPERTY OWNERS-NONPARTISAN ELECTION</b> The designated election official shall order the list of property owners from the County Assessor.</p>	CRS 1-7.5-105(2)  CRS 1-5-303(1)  CRS 1-5-304(1)(2)
<b>September 26-30, 2005</b>	<p><b>DRIVER'S LICENSE OFFICE TO FORWARD REGISTRATIONS</b> The authorized employee at Driver's License Examination Facilities shall forward voter registration applications on a daily basis, to the County Clerk and Recorder of the county in which the facility is located. (If open during the last week allowed for registration prior to the election.)</p>	CRS 1-2-213(2)(d)
<b>September 28-October 2, 2005</b>	<p><b>VOTER REGISTRATION AGENCY</b> If a voter registration application is accepted at a voter registration agency, the application shall be transmitted to the County Clerk and Recorder of the county in which the agency is located, not later than five days after the date of acceptance. (During the last 5 days before the last day for registration to vote in the election)</p>	CRS 1-2-507
<b>September 30, 2005</b> (No later than 30 days before the election)	<p><b>BALLOTS PRINTED</b> Official ballots for the Coordinated Election shall be printed and in the possession of the County Clerk and Recorder.</p>	CRS 1-5-406; 1-1-106(5)

DATE	EVENT/ACTION	CITATION
<p><b>September 30, 2005</b> (At least 30 days before election)</p>	<p><b>TABOR NOTICE MAILED</b> Last day County Clerk and Recorder to mail Tabor Issue package to each address of one or more active registered voters who reside in the county.</p> <p><b>STATEWIDE INFORMATION BOOKLET</b> Last day for Legislative Council staff to cause the ballot information booklet for statewide measures to be distributed to active registered voters statewide.</p>	<p>Colorado Constitution Article X, Sec 20 (3)(b), 1-1-106 (5),</p> <p>Colorado Constitution Article V, Sec 1 (7.5)(b); CRS 1-40-124.5, CRS 1-1-106 (5)</p>
<p><b>September 30, 2005</b> (30<sup>th</sup> day prior to election)</p>	<p><b>REGISTRATION RECORDS &amp; LIST OF PROPERTY OWNERS</b> The designated election official of a special district may order the list of registered voters and of all recorded owners of taxable real and personal property within the special district as of the 30<sup>th</sup> day before the election with a supplementary list to be provided on the 20<sup>th</sup> day before the election.</p> <p>For special district mail ballot elections, which is not coordinated, the county clerk and recorder and county assessor of each county in which a special district is located shall certify and submit to the election official a property owner's list and a list of registered electors residing within the district.</p>	<p>CRS 1-5-303(1); CRS 1-5-304 (2) 1-1-106(5)</p> <p>CRS 1-7.5-107(2)(a) 1-1-106(5)</p>
<p><b>September 30, 2005</b> (Not more than 32 days prior to the election)</p>	<p><b>CLASSES FOR ELECTION JUDGES</b> School of instruction for all election judges is to be held not more than 20 days prior to each election.</p>	<p>CRS 1-6-101(5)</p>
<p><b>October 2, 2005</b> (30 days prior to the election)</p>	<p><b>RESIDENCY DEADLINE</b> Last day to establish residency</p>	<p>CRS 1-2-101</p>
<p><b>October 3, 2005</b> (No later than 29 days before the election)</p>	<p><b>REGISTRATION DEADLINE</b> Last day to register to vote</p>	<p>CRS 1-2-201(3)</p>
<p><b>October 4- November 1, 2005</b> (During the 28 days prior to an election)</p>	<p><b>EMERGENCY REGISTRATION &amp; CERTIFICATE OF REINSTATEMENT</b> First day to issue Emergency Registration Affidavits or Certificates of Reinstatement</p>	<p>CRS 1-2-216(4)(a); 1-2-217.5</p>
<p><b>October 7, 2005</b></p>	<p><b>LIST OF REGISTERED VOTERS</b> The County Clerk and Recorder in each county shall transmit to the Secretary of State, in the same format as the Master List of Voters, a list of registered electors in the county. (No later than 5 days after the last day to register to vote)</p>	<p>CRS 1-2-301(2)(b); 1-1-106(5)</p>
<p><b>October 7, 2005</b></p>	<p><b>Last day to establish precincts</b> and to designate polling places for a nonpartisan election not coordinated with the County Clerk.</p> <p><b>Mail ballots shall be available</b>, no sooner than 25 days prior to election, at DEO office for eligible electors who are not otherwise listed on the County voter registration records or for special district mail ballot elections on the property owners list or the registration list if otherwise authorized to vote.</p>	<p>CRS 1-5-102(1)</p> <p>CRS 1-7.5-107(3)(a)</p> <p>CRS 1-7.5-107(3)(c)</p>

DATE	EVENT/ACTION	CITATION
	Mail Ballot shall be made available at the designated election official's office for eligible electors listed as inactive or who are not otherwise listed in the county voter registration records but who are authorized to vote.	
<b>October 7, 2005</b> (Not less than 25 days prior to the election)	<b>DEO must maintain voting site</b> for walk-in voting, during regular business hours, through 7 PM Election Day (for reception of mail ballots)	Rule 12.6.6
<b>October 7, 2005</b>	<b>PRECINCT BOUNDARIES</b> Changes in the boundaries of precincts or the creation of new precincts for nonpartisan elections shall be completed (No later than 25 days prior to the election.)	CRS 1-5-104(1); (4)
<b>October 7- October 17, 2005</b>	<b>MAIL BALLOT PACKETS</b> Designated Election Official conducting Mail Ballot Election shall mail a mail ballot packet to each eligible elector.	CRS 1-7.5-107(3)(a)
<b>October 11, 2005</b> (21 <sup>st</sup> day before the election)	<b>FAIR CAMPAIGN PRACTICE ACT FILING</b> Contribution and expenditure report shall be filed with the county clerk and recorder or the municipal clerk on the 21 <sup>st</sup> day before the election. This report will cover period from the beginning of the committee's initial filing as a committee or date of last report through October 6, 2005.	CRS 1-45-108 (2) (a) (II)
<b>October 12, 2005</b> (No later than the 20 <sup>th</sup> day prior to the election)	<b>REGISTRATION RECORDS &amp; LIST OF PROPERTY OWNERS</b> The designated election official of a special district may order a complete list of registered voters from the County Clerk and Recorder and a complete list of all recorded owners of taxable real and personal property with the special district as of the 20 <sup>th</sup> day before the election.  The County Clerk and Recorder shall make available a supplemental list of the electors who have become eligible to vote since the earlier list was certified and the County Assessor shall make available the supplemental list or all recorded owners of real property who have become owners since the first list was certified.	CRS 1-5-303(1)(2); 1-5-304(1)(2); 1-7.5-107 (2b)
<b>October 12, 2005</b> (No later than 20 days before the election)	<b>MAIL BALLOT NOTICE</b> Last day for designated election official or coordinated election official to provide notice of Mail Ballot Election.	CRS 1-7.5-107(2.5)(a)

DATE	EVENT/ACTION	CITATION
<b>October 14, 2005</b>	<b>CONTINGENCY PLAN</b> Last day for the County Clerks to file contingency plan for their electronic vote-counting facilities. (At least 1 week before any ballots are counted electronically – counting of ballots may begin 10 days before the election.)	CRS 1-8-302(2); Rule 11.6.1; 1-1-106(4)
<b>October 17, 2005</b>	<b>EARLY VOTING BEGINS</b> Early voting begins at the early voters’ polling place for the Coordinated Election. (15 days before the election)	CRS 1-8-202
<b>October 17, 2005</b>	<b>APPOINT BOARD OF CANVASSERS</b> Last day to appoint board of canvassers for a nonpartisan election that is not coordinated by the county clerk. If the election is coordinated, the canvass board shall be appointed in accordance with the intergovernmental agreement. (At least 15 days before election)  <b>VOTER NOTIFICATION CARD</b> Last day for the designated election official to mail to each household, a voter notification card, unless the election is a mail ballot election. It may be included with the ballot issue notice. (No later than 15 days before a nonpartisan election.)	CRS 1-10-201(1)  CRS 1-5-206(2)(a)
<b>October 17, 2005</b>	<b>MAIL BALLOT PACKETS</b> Last day to mail the mail ballot packets to each active registered voter. (No later than 15 days before an election)	CRS 1-7.5-107(3)(a)
<b>October 20, 2005</b> (12 days prior to election)	<b>POLLING PLACES POSTED</b> Last day to post polling place signs which must be posted conspicuously for at least 12 days before each election.  Last day to change polling places for disabled voter	CRS 1-5-106  CRS 1-2-225(6)
<b>October 21, 2005</b> (Eleven days prior to the election)	<b>LAST DAY TO APPLY FOR ABSENTEE BALLOT BY MAIL</b> Last day to apply for absentee ballot.	CRS 1-8-104(3)
<b>October 21, 2005</b> (No later than 10 days before election)	<b>ELECTION NOTICE DEADLINE</b> The designated election official shall mail a copy of the notice of election to the County Clerk and Recorders of the counties in which the political subdivision is located if the clerk is not the coordinated election official  The last day for the County Clerks to give notice of the coordinated Election. Sample ballots may be used if they contain all the required information. The copy of the notice notice shall remain posted for at least 10 days prior until 2 days after the election  The last day for the designated election official, or the coordinated election official if so provided by an intergovernmental agreement, shall provide notice of the election by publication.	CRS 1-5-205(2)  1-5-205(1)(1.3); 1-1-106 (5)



DATE	EVENT/ACTION	CITATION
<b>October 22, 2005</b> (10 days prior)	<b>COUNTING EARLY AND ABSENTEE BALLOTS</b> Counting of the early and absentee ballots may begin 10 days prior to the election and continue until counting is completed. No information concerning the count shall be released by the election officials or watchers until after 7p.m. on election day.	CRS 1-8-302(2)
<b>October 22, 2005</b>	<b>COUNTING OF MAIL BALLOTS</b> Counting of mail ballots may begin 10 days prior to the election. No results can be disclosed until after 7:00 p.m. on election day.	CRS 1-7.5.107.5
<b>October 28, 2005</b> (Friday before the Coordinated election)	<b>LAST DAY FOR EARLY VOTING</b> Last day to vote early at the designated locations.  <b>LAST DAY TO APPLY FOR ABSENTEE BALLOT IN PERSON</b> Last day to apply for an absentee ballot. <b>FAIR CAMPAIGN PRACTICE ACT FILING</b> Contribution and expenditure report shall be filed with the county clerk and recorder of the municipal clerk on the Friday before the election. This report will cover from October 7, 2005 through October 23, 2005.	CRS 1-8-208(3)  CRS 1-8-104(3)  CRS 1-45-108 (2)(a)(II)
<b>October 31, 2005</b> (1 day prior to election)	<b>DELIVERY OF SUPPLIES</b> At least one day before the election, the designated election official shall deliver to the supply judge the registration record and all other registration supplies as well as paper ballots or electronic ballot cards, if applicable, for the precinct.	CRS 1-5-301(2);1-5-410
<b>November 1, 2005</b>	<b>FAIR CAMPAIGN PRACTICE ACT FILING – Annual Disclosure</b> Contribution and expenditure reports are to be filed annually in off-election years for Committees that have not terminated and are not running in 2005. The report is to be filed on the first day of the month in which the anniversary of the major election occurs. Report period is 10/27/04-10/27/05. Committees active in the 2004 General Election will have a report period of 11/28/04-10/27/2005.	CRS 1-45-108 (2) (a)(II)
<b>November 1, 2005</b>	<b><u>ELECTION DAY</u></b> <b><u>POLLS OPEN FROM 7:00am to 7:00pm</u></b>  <b>EMERGENCY ABSENTEE BALLOTS &amp; ABSENTEE BALLOTS</b>  Any eligible elector, who is unable to go to the polls because of conditions arising after the closing date for an absentee ballot, may request an emergency absentee ballot. The request must be made by 5:00pm and must be returned by 7:00pm on election day. All absentee ballots must be in the hands of the designated election official by 7:00pm.	CRS 1-1-104(6.5; 1-41-102(1); 1-7-101; Art. X. Sec. 20(3)(a);  CRS 1-8-115(2); 1-8-113(1)(a); 1-8-115(1)(b); (2)
<b>November 3, 2005</b> (Within 2 days after election day)	<b>SIGNATURE DISCREPANCY LETTER</b> County Clerk shall send a letter to eligible electors who voted by mail ballot, but whose signature does not appear to match the signature on file in the office of the County Clerk & Recorder, with a form to confirm that the elector returned a ballot.  <b>PROVISIONAL ENVELOPES WITHOUT SIGNATURE</b>	CRS 1-7.5-107.3(2)(A); sos Rule 13.9.1  SOS Rule 26.18;

DATE	EVENT/ACTION	CITATION
	County Clerk shall send a letter to eligible electors who voted by provisional ballot, but whose signature does not appear on the provisional ballot envelope. The letter shall inform the voter that they must come to the office of the County Clerk to sign the provisional ballot envelope no later than ten days after election day, and that the voter's failure to sign the affidavit will result in the provisional ballot not being counted.	SOS Rule 26.19
<b>November 8, 2005</b>	<b>CERTIFY ABSTRACT</b> For a nonpartisan election, the canvass board shall certify the official abstract of votes cast to the designated election official. (No later than seven days after the election.)	CRS 1-10-203
<b>November 8, 2005</b>	<b>NOTIFY CANDIDATES</b> The designated election official of the nonpartisan election shall notify the candidates of their election to office. (Immediately after the final abstract of votes cast for each office had been prepared and certified.)	CRS 1-11-103(1)
<b>November 8- November 18, 2005</b>	<b>NOTIFY GOVERNING BODY</b> The designated election official shall notify the governing body of the political subdivision conducting the election and the petition representatives of a ballot issue of the election result and shall make a certificate of the votes cast for and against each ballot issue for public inspection in the office of the designated election official. (For no less than 10 days following completion of the abstract.)	CRS 1-11-103(2)
<b>November 9, 2005</b> (No later than 8 days after election day)	<b>SIGNATURE DISCREPANCY LETTER</b> In the case of a discrepancy in signature, last day for elector to return form confirming that they did send a ballot to the County Clerk & Recorder.  <b>PROVISIONAL BALLOT WITHOUT SIGNATURE</b> In the case of a missing signature from a provisional ballot envelope, last day for a voter to appear in the office of the County Clerk to sign their provisional ballot affidavit envelope.	CRS 1-7.5-107.3(2)(a)  SOS Rule 26.18 SOS Rule 26.19
<b>November 15, 2005</b> (Within 14 days after election day)	<b>PROVISIONAL BALLOT COUNTING COMPLETED</b> Last day for verification and counting of provisional ballots to be completed.	CRS 1-9-303
<b>November 16, 2005</b> (Within 15 days after the election)	<b>ORGANIZATIONAL MEETING FOR SCHOOL BOARD</b> Within fifteen days after each regular biennial school district election, the secretary of the school district shall call a special meeting of the board for the purpose of selecting officers of the board.	CRS 22-32-104(1)
<b>November 18, 2005</b> (No later than 17 days after election)	<b>OFFICIAL ABSTRACT OF VOTES FOR COORDINATED ELECTION</b> Last day the County Board of Canvassers can meet, survey the returns, issue a statement of results and make out the abstract of votes for each office and/or ballot issue. Designated election official notifies candidate(s)/ballot issue of election results.	CRS 1-10-102(1)  CRS 1-11-103(1)(2)
<b>November 18, 2005</b> (No later than 18	<b>TRANSMIT RESULTS</b> Immediately after the official abstract of votes cast has been certified	CRS 1-10-103(1)

DATE	EVENT/ACTION	CITATION
days after an election)	and no later than the 18 <sup>th</sup> day after an election, Clerk and Recorder shall transmit to the Secretary of State the portion of the abstract of votes cast that contain the statewide abstract of votes cast.	
<b>November 18, 2005</b> (Within 10 days after official survey or returns, if done on last day)	<b>FILE CONTEST</b> Last day to file a contest of a nonpartisan election with the clerk of the district court.	CRS 1-11-213 (4)
<b>November 23, 2005</b> (No later than 15 days following the survey of results)	<b>OATH OF OFFICE</b> The winning candidate for a director of school district shall take the oath of office. The oath shall be filed with designated election official for the school district.	CRS 22-31-125; 1-10-203(1)
<b>November 25, 2005</b> (No later than the 24 <sup>th</sup> day after election; must be completed no later than 30 days after election.)	<b>RECOUNT</b> If it is determined to be required, the Secretary of State shall order a complete recount of any state ballot issues and notify the County Clerk and Recorder of each county involved by registered mail and facsimile transmission.  For nonpartisan elections not coordinated by the County Clerk and Recorder, if it is required, the designated election official shall order a recount of the votes cast. (No later than the 24 <sup>th</sup> day after the election, to be completed by the 30 <sup>th</sup> day after the election.)  Last day an interested party may request a recount at their own expense. The request shall be filed with governing body that certified the ballot. (Within 24 days after the election; to be completed no later than the 30 <sup>th</sup> day after the election)	CRS 1-10.5-102(1); (2);, 1-1-106(5)  CRS 1-10.5-104; 1-1-106(5)  CRS 1-10.5-102(1);(2); 1-1-106(5)
* <b>Floating Date</b> (No later than the day following the request)	<b>NOTIFY INTERESTED PARTIES</b> When an interested party files a request for a recount the designated election official or other governing body that certified the ballot issue, shall notify the political subdivision within which the election was held of the request.	CRS 1-10.5-106(2); 1-1-106(5)
* <b>Floating Date</b> (Within 1 day of receiving the request to recount)	<b>COST OF RECOUNT</b> The election official who will conduct the recount shall determine the cost of the recount within 1 day of receiving the request to recount. The interested party who requested the recount shall pay the cost, by certified funds, within 1 day of receiving the cost estimate.	CRS 1-10.5-106(2); 1-1-106 (4)
* <b>Floating Date</b> (Within 1 day of receiving the election official's cost determination)	<b>FEE FOR RECOUNT</b> The interested party that requested a recount shall pay the cost of the recount by certified funds to the election official with whom the request was filed.	CRS 1-10.5-106(2); 1-1-106(4)
<b>December 1, 2005</b> (30 days after the Election)	<b>FAIR CAMPAIGN PRACTICE ACT FILING</b> Contribution and expenditure report shall be filed with the county clerk and recorder or the municipal clerk 30 days after the election. This report will cover from October 24, 2005 through November 26, 2005.	CRS 1-45-108 (2) (a) (II)

DATE	EVENT/ACTION	CITATION
<p><b>December 1, 2005</b> (No later than 15 days following the survey of results)</p>	<p><b>OATH OF OFFICE FOR SCHOOL BOARD MEMBER</b> No later than 15 days following the survey of results, the winning candidate shall take the oath of office. The oath shall be filed with the designated election official for the school district.</p>	<p>CRS 22-31-125</p>
<p><b>December 1, 2005</b> (Within 30 days of the Election)</p>	<p><b>CERTIFICATES OF ELECTION-SPECIAL DISTRICTS</b> The results of a special district election shall be certified to the Division of Local Government within 30 days after the election. Each special district shall register its business address; telephone number and the name of the contact person with the division at the same time as the election results are filed.</p>	<p>CRS 32-1-104(1), CRS 1-11-103 (3)</p>
<p><b>December 1, 2005</b> (No later than the 30<sup>th</sup> day after the election)</p>	<p><b>MANDATORY RECOUNT COMPLETED</b> The mandatory recount must be completed no later than 30 days after the election.</p>	<p>CRS 1-10.5-102(2); 1-10.5-106(2); 1-1-106(5)</p>
<p><b>December 16, 2005</b> (Within 45 days of the election)</p>	<p><b>SPECIAL DISTRICT DEBT</b> The results of special district ballot issue elections to incur general obligation indebtedness shall be certified by the special district by registered mail to the board of county commissioners of each county in which the special district is located or to the governing body of a municipality that has adopted a resolution of approval for organization of the special district.</p>	<p>CRS 32-1-1101.5(1)</p>